



## EMERGENCY RESPONSE TRAINING

**EMERGENCY RESPONSE TRAINING** has been organised for parishes so that they may have a number of people trained to assist in an emergency should it arise. The training provided by this course is an essential part of your parish risk management strategy and importantly is a requirement under current OH&S legislation.

A training session of 3 hours will be run twice per day and it will be beneficial if there were more than one trained person from each activity that your parish undertakes who could be called on to assist in the event of an emergency. So we strongly recommended that staff teams, parish councils, ushers, service leaders, youth and Sunday School leaders etc. be represented at one of the sessions on offer.

The training will be provided by RiskLogic Pty. Ltd. who engage current operative Fire Brigade members to conduct the training session which will cover:

- Types of emergencies that might occur
- Priorities in an emergency
- Responding to an alarm/warning
- Communicating during an emergency
- Responding to fires, medical emergencies, bomb threats and other emergencies
- Evacuating the parish during an emergency
- First attack fire fighting (using fire extinguishers!!)

The training will be very hands on and practical, with some group work, and a walk around the site to identify the various emergency equipment in place.

### THE COURSE SCHEDULE IS -

Venue	Date	Times	Address
Emu Plains <i>St Paul's</i>	10 April 2010	10.00am to 1.00pm 2.00pm to 5.00pm	Short St (enter via Mundy St) Emu Plains <i>On-site parking</i>
South Carlton <i>St Cuthbert's</i>	10 April 2010	10.00am to 1.00pm 2.00pm to 5.00pm	Park Rd & Colvin Ave Carlton <i>Street parking</i>
Albion Park	17 April 2010	10.00am to 1.00pm 2.00pm to 5.00pm	253 Tongarra Rd Albion Park <i>On-site &amp; street parking</i>
St Andrew's House	17 April 2010	10.00am to 1.00pm 2.00pm to 5.00pm	Level 2, 464 Kent Street Sydney <i>Parking available</i> <b>** \$8 flat fee</b>
Pymble <i>St Swithun's</i>	1 May 2010	10.00am to 1.00pm 2.00pm to 5.00pm	2A Telegraph Road Pymble <i>Street parking</i>
St Andrew's House	8 May 2010	10.00am to 1.00pm 2.00pm to 5.00pm	Level 2, 464 Kent Street Sydney <i>Parking available</i> <b>** \$8 flat fee</b>

**\*\* \$8.00 all day discount parking vouchers will be available at the training**

If you wish to have members of your parish attend one of these courses, please complete the attached 'Training Registration Form' and return the details with payment to RiskLogic as advised on that form ASAP.

Also attached is an "Emergency Response Training" notice that you can use to promote this training. The course costs only \$20 per person and spaces will be allocated on the basis of "receipt of registration form with payment" date.

- As the course is for only 3 hours, there will be no catering provided.
- All venues have nearby shops where morning tea before or lunch after the course may be purchased.