

Anglican Church of Australia Diocese of Sydney

St Andrew's House
Sydney Square NSW 2000
Telephone (02) 9265 1555

PO Box Q190
QVB Post Office NSW 1230
Website: www.sds.asn.au

7 April 2016

Special Session of the 50th Synod : Proposed merger of Anglicare and Anglican Retirement Villages

3rd circular to Synod Members

Key points

- Documents for the Synod session are available with this circular at www.sds.asn.au. A "self-printing" name tag will be sent as a separate email attachment
- Proceedings for the special session will start at 6.00 pm, with doors to the Wesley Theatre opening at 5.00 pm
- It is proposed that the special session will be closed to the public
- The business paper for the special session (provided with this circular) will not be provided again to members in printed form at the special session
- Discounted car parking will be available at 5 car parks in the vicinity of the Synod venue with most discounted parking requiring prior online booking

The material in this circular supplements the material in the 2nd circular of 16 March 2016.

1. More on arrangements

Synod Mailings

- 1.1 This is the fourth mailing to Synod members for the special session. It is accompanied by links to the following documents on the website of the Sydney Diocesan Secretariat ("SDS") www.sds.asn.au –
- This (3rd) circular
 - Business Paper for 27 April 2016
 - Proposed merger of Anglicare and Anglican Retirement Villages: Report from the Standing Committee (including draft ordinances)
 - Principal legislation and other background materials
- 1.2 If you require a paper copy of the Standing Committee's report or any other large document provided to members for the special session, copies are available for collection from the Reception at Level 2 St Andrew's House prior to the Synod and will be available at the Wesley Theatre during the session of Synod.
- 1.3 The mailing also includes a "self-printing" name tag for the special session which you will receive as an attachment to a separate email (see items 1.7 to 1.9 below).

Meeting Place and Dates

- 1.4 The special session will be held on the evening of Wednesday 27 April 2016, commencing at 6.00 pm, in the Wesley Theatre, 220 Pitt Street, Sydney.
- 1.5 As new arrangements are being trialled for name tags at the special session (see items 1.8 to 1.10 below), you are encouraged to arrive at the Wesley Centre no later than 5.30 pm. Doors to the Theatre will be open from 5.00 pm.
- 1.6 There will be a public gallery at the rear of the Theatre. Synod members are not to sit in the public gallery if they want to participate in debate or vote. This is the case even if the Synod decides to close the special session to the public (see items 1.10 and 1.11).

Name tags

- 1.7 The special session provides an opportunity to trial new arrangements for name tags. The new arrangements involve a printable form of name tag (minus the plastic holder) sent to you as an attachment to a separate email. Please print (in black and white) the sheet on which your name tag appears, cut your tag out of the sheet and bring it to the session. Plastic name tag holders will be available at the entrance to the Wesley Centre (or in the foyer of the Wesley Theatre).
- 1.8 Please wear your name tag while in Wesley Theatre itself.
- 1.9 If you do not receive the separate name-tag email on the same day as this circular or if you have no capacity to print your name tag (in black and white), please contact Nerida Paul at nkp@sydney.anglican.asn.au so that suitable alternative arrangements can be made in advance of the session.

Proposed closure of special session to the public

- 1.10 The Standing Committee has proposed that the special session be closed to the public. If the Synod agrees to this proposal, everyone who is not a member of the Synod will be asked to leave the Wesley Theatre for the remainder of the session.
- 1.11 Please be aware of this proposal, particularly if you had intended to be accompanied to the session by a non-Synod member.

Business Paper and Amendment Sheet

- 1.12 The Business Paper for 27 April 2016 is available on SDS's website www.sds.asn.au. Copies of this document will not be provided again to members at the special session.
- 1.13 However if proposed amendments to any motion on the Business Paper are received before 27 April 2016, an Amendment Sheet will be provided to members at the special session.

Hearing loop and wheelchair access

- 1.14 If you require a hearing loop in the Wesley Theatre or wheelchair access to the Theatre, you should contact the Conference Centre Reception inside the Pitt Street entrance of the Synod venue for assistance.

3. Synod procedures: What you must know

Procedures generally

- 3.1 You should read the business rules contained in the Schedule to the *Conduct of the Business of Synod Ordinance 2000*. A copy of this Ordinance is available at www.sds.asn.au.
- 3.2 Further information about Synod procedures is contained in the paper entitled "Synod Procedures" which can be found on SDS's website, www.sds.asn.au under For Synod & Standing Committee then Administration – Synod Procedures.

Distribution of material

- 3.3 Printed material must not be placed on seats or tables or handed out in the Synod venue or inside the entrance to the Synod venue. Copies of material which has been tabled in the Synod, or which has been authorised, may be made available to members in the foyer of the Wesley Theatre by arrangement with the Diocesan Secretary.

Motions, amendments and questions

- 3.4 Notices of motions from members received by 27 March 2016 are included in the Business Paper for 27 April 2016.
- 3.5 In view of the special session being held on one day only and the need to focus on the merger proposal at the special session, the Standing Committee has proposed that Synod not receive notice of or consider any other motion which is unrelated to the motion to approve the merger or to the conduct of the session.
- 3.6 Standing Committee has also proposed that questions at the special session be limited to those answered on the day about the merger proposal.
- 3.7 However, until the Synod agrees to the Standing Committee's proposals, forms for motions, amendments and questions may be downloaded from SDS's website www.sds.asn.au under For Synod & Standing Committee then Synod this Year then 2016 Special Session.

Addressing the Synod

- 3.8 You may only address the Synod when called by the President to do so.
- 3.9 If you wish to be called by the President to address the Synod, you must stand in your place or, if directed by the President, near a microphone. The President may then call you to address the Synod.
- 3.10 However, if the President rises to speak you need to sit down.

Amendments during debate

- 3.11 To move an amendment during a debate, you must stand in your place (or near a microphone if directed by the President) and if called by the President, state that you wish to move an amendment, read the amendment and speak to it. If you have not already handed in the text at the Synod Secretary Table, one of the clerks will collect it from you after you have spoken.
- 3.12 You don't need to give formal notice of an amendment. But it would be appreciated if members wishing to move amendments would give details to the Synod Secretary as early as possible either on paper or sent by email to synodbusiness@sydney.anglican.asn.au. If there is time, the mover of the principal motion will be told, the amendments will be included in the Amendment Sheet (or displayed on the overhead screen) and perhaps different points of view can be reconciled without taking up valuable time of the whole Synod.

4. Meals

Meals etc

- 4.1 Drinking water dispensers are located in the Wesley Theatre Foyer.
- 4.2 There are a number of small restaurants and cafes in the vicinity of the Wesley Centre where a quick cup of coffee or a meal can be obtained for a reasonable range of prices.
- 4.3 However, there will be no dinner break during the special session of Synod.

5. Car parking

Parking rates and times

- 5.1 The special session of Synod is scheduled to start at 6.00 pm, which is advantageous for parking as most public car parks have a significantly reduced evening rate for entry after 5.00 pm. Typically, a further reduction on evening rates can be obtained by pre-booking online.
- 5.2 The following table summarises the rates for car parks near to the Wesley Theatre.

Car park	Evening Rate (no booking) 5.00 pm – 11.30 pm	Evening rate (booked online) 5.00 pm – 11.30 pm
QVB Car Park 111 York Street <i>WILSON PARKING</i>	\$15	N/A
St Andrew's House 464 Kent Street <i>WILSON PARKING</i>	\$14	\$10
Citipark 431 Kent Street <i>WILSON PARKING</i>	\$12	\$8
383 Kent Street Car Park (Extra height for taller vehicles: 2.1m) <i>WILSON PARKING</i>	\$12	\$7
Piccadilly Car Park 133 Castlereagh Street (Underneath Wesley Centre) <i>SECURE PARKING</i>	\$35.50	\$15.50

- 5.3 We cannot guarantee parking in any of these car parks. Overnight parking costs extra.
- 5.4 Please note the closing time of the car park you select.
- 5.5 Significant roadwork is underway in the CBD, so please allow extra time to navigate the road closures and peak hour traffic.

Booking online

Wilson car parks – St Andrew's House, MLC Centre, Citipark and 383 Kent Street car parks

- 5.6 For the Wilson car parks listed, go to <https://www.wilsonparking.com.au/book-a-bay>, and select "NSW".
- 5.7 Select your chosen car park (*St Andrew's House, MLC Centre, Citipark or 383 Kent Street*) and your entry (and exit) date, and the following recommended times to allow the greatest flexibility –
Entry Time: **17.00** | Exit Time: **23.30** | (no promo code required)
- 5.8 Complete the payment process being careful to use a Credit Card that you will have with you while parking (your credit card is used as your pass to enter and exit the parking facility).

Piccadilly car park (under the Wesley Centre)

- 5.9 For the Piccadilly car park,
- (a) go to <https://au.secure-a-spot.com>. If you are not already a registered customer with Secure Parking, you need to complete the registration process at the bottom of the page, which includes registering a credit card. Payment is not taken at this point.
- (b) Select the following recommended options –
City: **Sydney** | Region: **Sydney CBD** | Car park: **Piccadilly**
Entry Date: **27/04/2016** | Entry Time: **5.00 PM** | Exit Time: **11.30 PM**

- (c) Choose "Evening Rate". This will display a rate of \$15.00 (+ \$0.50 booking fee).
 - (d) Click on "Book Now" which will take you to a Review page.
- 5.10 Once you have completed the booking process, a confirmation email will be sent to you with a five digit code. This code will allow you to enter and exit the car park.
- 5.11 Secure Parking have provided the following number to call if you have any problems: 8912 4900.